



Announcement of Secondary Educational Service Area Office Nakhonsawan

On the intent to Administrate with Honesty, Integrity and Transparency

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I, Mr. Panya Hakaew, as the administrator of the Secondary Educational Service Area Office Nakhonsawan, would like to announce our intention to operate with honesty, transparency, and in accordance with good governance, , and accountability in order to build confidence for Society that the Secondary Educational Service Area Office Nakhonsawan has the intention to resist corruption in all forms and will adhere to make the Secondary Educational Service Area Office Nakhonsawan to be a corporate governance and transparency by doing the following

1. All work in strict accordance with the laws, rules and regulations, as well as encourage personnel to work in accordance with the laws, rules and regulations as specified.

2. Cultivate and raise awareness of anti-corruption values and know how to differentiate personal benefits and public benefits in order to instill a sense of morality and prevent corruption in the organization, as well as having a strong internal balance and efficiency which will make the personnel in the Secondary Educational Service Area Office Nakhonsawan and the country to have a culture of sustainable anti-corruption.

3. Not accepting corruption behavior not tolerating corruption causing social punishment, which will cause personnel in the Secondary Educational Service Area Office Nakhonsawan to be humiliated or afraid to actCorruption.

4. Determine to perform duties with fairness, honesty, speed, and efficiency, catch up Dynamics of corruption and in accordance with operational standards.

5. Focus on administration by adhering to the principles of good governance and jointly creating moral culture in the organization and will manage the budget with transparency, worthiness, maximize benefits to the government and are ready to show liability if the operation of the Secondary Educational Service Area Office Nakhonsawan, affecting and causing damage to society as a whole.

6. Guidelines for operations to be in accordance with the details attached to this announcement.

Hereby announced to be acknowledged and practiced by all involved.

Announced on May 5, 2021

(Mr. Panya Hakaew)

Director of Secondary Educational Service Area Office Nakhonsawan

Guidelines for the operation in accordance with the announcement of the Secondary Education Service Area Office Nakhonsawan, the intention of good faith in the administration of the Secondary Education Service Area Office Nakhonsawan

1. Performance duties

The personnel of the Secondary Education Service Area Office Nakhonsawan will perform the duties of the state with morality, by adhering to the standards of work with transparency, proceeding in strict accordance with the law, and providing services to the public or people who request services with the department without hope that the compensation should not be received.

Practices as follows:

1.1 All personnel must perform duties in accordance with operational standards in accordance with public service procedures or operational procedures with accuracy, speed and without any damage to the government service.

1.2 All personnel perform their duties with equality, not discriminating against, coordinating well for the benefit of the government, as well as being responsible for the duties of good government performance.

1.3 All personnel perform their duties by adhering to the principles of morality and ethics in their work without expecting compensation or undue benefits, except for receiving ethics without improper hidden benefits.

1.4 Every work group must promote and support the revision of the public service procedures or operational procedures to be up-to-date and up-to-date for the efficient operations.

2. Resisting the use of budgets

The personnel of the Secondary Education Service Area Office Nakhonsawan must realize and be aware that the national budget is a budget derived from the people's tax, which must be appropriately and economically spent in accordance with the philosophy of the sufficiency economy. The governing and responsible for the budget disbursement – disbursements and supplies must be carried out with transparency and accountability.

Practices as follows:

2.1 All personnel must be aware of the government budget expenditures in accordance with the objectives of the expenditures in order to truly be worthwhile and benefit the government.

2.2 Procurement work must be carried out in relation to procurement or procurement of various materials to be accurate, transparent and can be inspected at every step as specified by laws, rules or regulations.

2.3 The Financial and Asset Management Group must report budgetary expenditures as required by laws, regulations, and publish them to the public to show transparency in budget management to the extent that it is not contrary or inconsistent with laws, rules, or regulations.

2.4 Supervisors at all levels of supervisors must control, or approve budget disbursements, such as part-time work expenses, travel expenses to go to government service, etc., Suitable and accurate according to regulations.

3. The exercise of power

Supervisors at all levels of supervisors must assign performance evaluation tasks, select personnel to perform fairly, not discriminate, and also direct and supervise the subordinates to perform their duties without contrast to laws, rules or regulations correctly and righteously.

Practices as follows:

3.1 The supervisor commands or assigns work fairly and appropriately according to the ability, appropriate to the suitability, status, position, refers to the risks and equality of people according to humanity with attention to follow the work that is ordered or assigned to be successful.

3.2 The supervisor does not command or assign any work other than the duties of the subordinate which has characteristics that are personal, personal business, or inappropriate matters, whether for himself or others.

3.3 The supervisor must be neutral, without prejudice, be fair in evaluating the performance of government officials or operations, and the exercise of discretion in various matters, including the consideration of merit for subordinates must be fair as well as being a responsible leader.

3.4 All supervisor or personnel must not use their positions or powers and duties in the government service to seek unlawful benefits or allow any person to use in unlawful exploitation.

4. The use of government property

The personnel of the Secondary Education Service Area Office Nakhonsawan must use governmental assets for official purposes, do not use government property for illegal purposes, rules or regulations, or allow any person to use them for their own benefit or others in an incorrect and inappropriate way.

Practices as follows:

4.1 Supervisors at all levels must supervise, maintain, and be responsible for the government property that is under their responsibility to be able to use normally. If the property is damaged or lost, report or act in accordance with laws, rules or regulations.

4.2 The borrowing of government property, whether borrowing within the Secondary Education Service Area Office Nakhonsawan or allowing outsiders to lend, must strictly comply with the laws, rules and regulations.

4.3 Procurement work must promote, support, plan or manual for the use of property of the organization to be orderly, systematic and to prevent damage in of the government property.

5. Corruption solution

All work groups must implement the National Strategic Plan on Prevention and Suppression of Corruption Phase 3 (B.E. 2560-2064), the Action Plan on the Prevention and Suppression of Corruption and Misconduct of the Secondary Education Service Area Office Nakhonsawan and various related measures, as well as to jointly monitor and solve corruption problems so that corruption problems will be decreased and eventually disappear.

Practices as follows:

5.1 All work groups must carry out activities and projects in according with the guidelines of the action plan on prevention and suppression of corruption and misconduct by personnel of the Secondary Education Service Area Office Nakhonsawan of the current fiscal year and report the results of operations in accordance with the committee to establish transparency standards for the Secondary Education Service Area Office Nakhonsawan

5.2 All work groups must promote and support the implementation of policies or measures in the prevention and suppression of corruption and misconduct of the office of Secondary Education Service Area Office Nakhonsawan

5.3 Supervisors at all levels, must be, monitored, and supervise the operations of the subordinates to be accurate without corruption and calling or bribery, as well as not neglecting or omitting actions when circumstances or misconduct.

5.4 The internal Audit Unit strictly implements the annual internal audit plan and reports the results to the Director of the Secondary Education Service Area Office Nakhonsawan, directly.

6. Quality of operations

All personnel in the Secondary Education Service Area Office Nakhonsawan must perform their duties according to their standards, procedures, and times specified by law, rules, or regulations in order to ensure orderliness, efficiency and effectiveness with the performance of official duties.

Practices as follows:

6.1 The superiors at all levels must have good behaviors and attitudes in their operations, and have a good role model in accordance with the discipline of government officials, code of ethics for all subordinates.

6.2 All educational personnel in the Secondary Education Service Area Office Nakhonsawan must perform their duties in servign the people willingly and politely in the service according to their responsibilities, including providing useful information for the civil service people or people who contact to request services correctly and appropriately.

6.3 Every work group must promote and support the use of innovations that help the operation to be more accurate, correct, and faster in the performance of government services in order to increase more efficiency.

7. Communication efficiency

Every work group must prepare the information of the agency that must be publicized by providing a communication channel with the people who in contact with the agency. Which the public can access various information that the government provides quickly and conveniently, including that it is right and up to date.

Practices as follows:

7.1 Every work group develops the information on the website of the department to have the information that the public should know or the information, to be published to be right and up to date.

7.2 The agency must promote and support the organization of channels for accepting opinions, suggestion, or channels for receiving complaints, as well as having staff receiving complaints in the agencyt.

8. Work system improvements

The Secondary Educational Service Area Office Nakhonsawan must improve and develop the system so that the work process of the agency is efficient, fast, modern able to provide convenience to people, service recipient, or visitors in order to achieve satisfaction and promote to the people who have the stake or service recipients to participate in the mission of the Secondary Educational Service Area Office Nakhonsawan and their agencies to be transparent to create a good attitude and confidence of the people in the Secondary Educational Service Area Office Nakhonsawan

Practices as follows:

8.1 The Secondary Educational Service Area Office Nakhonsawan has to develop, improve or review operational procedures of service procedures in accordance with the government license facilitation act B.E.2558.

8.2 Groups that have a mission to provide services to the public must support the mission that uses people or external stakeholders to participate in the mission of the Secondary Educational Service Area Office Nakhonsawan, whether listening to provide opinions regarding the planning, operation, or performance evaluation, etc, in order to demonstrate the transparency of the operation of the Secondary Education Service Area Office Nakhonsawan.

8.3 The Secondary Educational Service Area Office Nakhonsawan is responsible for transparency and accountability of the public or interested parties, as well as bringing suggestions and complaints received from the public to develop and improve the operational system to be more efficient.

8.4 The Secondary Educational Service Area Office Nakhonsawan must promote and support the information technology in providing services or operations to be correct, convenient, speed, and more efficiency.

9. Information disclosure

The Secondary Educational Service Area Office Nakhonsawan conduction information that people should know and be useful to the mission of the Secondary Educational Service Area Office Nakhonsawan on the website of the Secondary Educational Service Area Office Nakhonsawan or the work website under a basic information of the Secondary Educational Service Area Office Nakhonsawan, public relations news, contact with the public (Social Network), operational plan information, operational procedures or service information,

Annual budget plan information, procurement information employing human resource management and Development information, complaint handling information, and public participation channels to demonstrate transparency in administration and operation of the Secondary Educational Service Area Office Nakhonsawan.

Practices as follows:

9.1 the Secondary Educational Service Area Office Nakhonsawan, the Public Relations Department must promote and support all work groups in accordance with the guidelines or measures for information disclosure of the Secondary Educational Service Area Office Nakhonsawan to the public in accordance with the Official information Act. B.E. 2540 and as required by laws, rules of regulations.

9.2 All work groups must promote and support the use of agency information and information that the public should know about the operations of the department on the website of the Secondary Educational Service Area Office Nakhonsawan.

9.3 The Secondary Educational Service Area Office Nakhonsawan, by the Public Relations Department, must promote and support the use of social networks such as Facebook, Twitter, Line for communication and public relations of the operations of the Secondary Educational Service Area Office Nakhonsawan for the public to be informed of current information in a modern format.

9.4 All work groups must act in accordance with the disclosure guidelines of the Secondary Educational Service Area Office Nakhonsawan to inform the public to be informed and to demonstrate transparency in the agency operations.

9.5 the Secondary Educational Service Area Office Nakhonsawan, by the Personnel Administration Group and the Legal and Litigation groups must proceed in accordance with the guidelines for human resource management to be transparent, from recruitment, selection, appointment, human development, performance evaluation, implementation Discipline including creating morale in order to maintain and maintain good and retain people of the Secondary Educational Service Area Office Nakhonsawan, as well as in accordance with the mission of the agency and the direction of the country.

10. Anti - Corruption

The personnel of the Secondary Educational Service Area Office Nakhonsawan must carry out their duties in accordance with the guidelines of the administration intention with honesty, transparency, and good governance principles. Every mission must be without corruption and can be examined. Including strengthening the corporate culture of the Secondary Educational Service Area Office Nakhonsawan to be an organization without corruption and misconduct, having security in honesty, transparency, and with good governance, wealth in the morality and ethics of government officials, and sustainability in the service of Thai society in the development of education.

Practices as follows:

10.1 All supervisors and personnel of the Secondary Educational Service Area Office Nakhonsawan must proceed in accordance with the spirit of the intention of the administration with honesty, transparency and good governance.

10.2 Supervisors at all levels must not behave in way that is fraudulent or misconduct of has a characteristic of mutual benefit between the stakeholders who enter into the project contract or any contract from the Secondary Educational Service Area Office Nakhonsawan.

10.3 The Secondary Educational Service Area Office Nakhonsawan, where legal and case groups must promote and support fraud risk assessments and formulate guidelines of measures to prevent or manage fraud risks for the organization to take action on Prevent fraud.

10.4 All work groups must promote, support, and give importance to the enhancement of the image of the Secondary Educational Service Area Office Nakhonsawan to be an organization that is free from corruption and misconduct by cooperating in activities and projects both inside and outside of the Secondary Educational Service Area Office Nakhonsawan in relation to the prevention and suppression of corruption as well as creating a culture of the Secondary Educational Service Area Office Nakhonsawan that does not tolerate all forms of corruption.

